



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		PERIYAR ARTS COLLEGE
Name of the head of the Institution		Dr.C.Jothi Venkateswaran
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04142213166
Mobile no.		9444221123
Registered Email		pacciqac@gmail.com
Alternate Email		principal@pacc.in
Address		Beach Road, Devanampattinam Cuddalore-607001
City/Town		Cuddalore
State/UT		Tamil Nadu
Pincode		607001

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Semi-urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr.K.Geetha			
Phone no/Alternate Phone no.		04142213166			
Mobile no.		9442121371			
Registered Email		pacciqac@gmail.com			
Alternate Email		geetha@pacc.in			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://www.pacc.in/aqar.php			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://www.pacc.in/handbook.php			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C++	68	2005	20-May-2005	19-May-2010
2	B	2.43	2015	03-Mar-2015	02-Mar-2020
6. Date of Establishment of IQAC			01-Sep-2009		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Feedback from		23-Jan-2020		750	

Stakeholders	2	
IQAC Meetings conducted	24-Oct-2019 1	23
Academic and Administrative Audit	19-Mar-2020 1	4
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Public Works Non Plan BuBuildings	State Govt.	2019 365	2200000
Institution	Periodical Maintenance	State Govt	2019 365	20000
Institution	Machinery & Equipments	State Govt	2019 365	250000
Institution	Stores & Equipments	State Govt	2019 365	150000
Institution	Cost of Books	State Govt	2019 365	200000
Institution	CLP Computer Stationery	State Govt	2019 365	10950
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Tree Plantation in the College Campus
- Symposium on Union Budget
- Program on preparing for Revised NAAC accreditation
- Workshop on Digital Tools for Teaching
- 5th Naval Unit NCC inauguration
- Alumni Meet conducted
- Conference on Intellectual Property Rights Conducted

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To conduct Academic Audit	Conducted on 19.03.2020
To motivate the students to learn from MOOC and Swayam Courses	Students were motivated through online committee members
To support the "Sparrow Revival Program" to save the endangering sparrows	Nests, water sources were kept in various places on 21.01.20
To conduct Alumni meet	Conducted on 26.01.2020
To conduct Intellectual Property Rights Conference	IPR Conference has been conducted on 03.03.2020
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Council	23-Mar-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

26-Feb-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The institution has partial MIS like student admission system, TC issue, Payroll processing. Students are selected from the admission database and intimated for counselling. When

they apply for transfer certificate, the TC is issued using the software. The e pay for employee is generated using the IFHRMS software of Tamil Nadu Government.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Since the college is an affiliated College, the syllabus setting and revision of the syllabus are done by University. At the commencement of every year, a general time table for entire college is provided. Based on this, Department Time Table is prepared. The following methods are followed for a well-planned curriculum delivery and documentation.

- The schedule of every event is released by the university. These schedules are followed by the institute.
- Attendance Registers are maintained for each class
- The continuous internal assessments for students are carried out with Assignments and tests.
- Inter-personal skills are enhanced through value enhancing subjects.
- Study materials are given to students.
- The students are encouraged for a holistic and participative learning.
- Besides the traditional teaching, ICTs are used in class rooms.
- Guest lectures are arranged.
- Teachers are encouraged to impart the curriculum through innovative teaching methods such as assignments, group discussions, presentations, field visits and industrial visits

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Computer and Internet Literacy Program	Nil	17/06/2019	180	Employability	Developing the Computer oriented skills of Non Computer Science Students

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BBA	Business Administration	14/08/2019
BSc	Psychology	14/08/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Psychology	14/08/2019
BSc	BOTANY	17/06/2019

BSc	CHEMISTRY	17/06/2019
BCom	COMMERCE	17/06/2019
BSc	COMPUTER SCIENCE	17/06/2019
BCA	COMPUTER APPLICATIONS	17/06/2019
BA	ECONOMICS	17/06/2019
BA	ENGLISH	17/06/2019
BA	HISTORY	17/06/2019
BBA	Business Administration	14/08/2019
BSc	MATHEMATICS	17/06/2019
BSc	MICRO BIOLOGY	17/06/2019
BSc	PHYSICS	17/06/2019
BA	PUBLIC ADMINISTRATION	17/06/2019
BA	POLITICAL SCIENCE	17/06/2019
BSc	STATISTICS	17/06/2019
BA	TAMIL	17/06/2019
BSc	VISUAL COMMUNICATION	17/06/2019
BSc	ZOOLOGY	17/06/2019
MSc	BOTANY	17/06/2019
MSc	CHEMISTRY	17/06/2019
MSc	COMMERCE	17/06/2019
MSc	COMPUTER SCIENCE	17/06/2019
MA	ECONOMICS	17/06/2019
MA	ENGLISH	17/06/2019
MA	HISTORY	17/06/2019
MSc	MATHEMATICS	17/06/2019
MSc	PHYSICS	17/06/2019
MA	PUBLIC ADMINISTRATION	17/06/2019
MA	POLITICAL SCIENCE	17/06/2019
MSW	SOCIAL WORK	17/06/2019
MSc	STATISTICS	17/06/2019
MA	TAMIL	17/06/2019
MSc	ZOOLOGY	17/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	1255	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environment Studies	17/06/2019	1455

Soft Skill	29/11/2019	1455
Value Education	29/11/2019	1455
Human Rights	29/11/2019	296
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Computer Science	28
MSW	Social Work	48
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedbacks are obtained from the stake holders like students, parents, Teachers and alumni. The feedbacks have the parameters like college infrastructure, Teachers, Teaching methods, classes and curriculum. The feedback forms are distributed to all Departments and collected yearly once from the stakeholders in the following manner. Students: The Mentors distribute the formats to students and collect the feedbacks. These feedbacks are submitted to IQAC for analysis and recommendations. Parents: The parents can also give their feedback about the college infrastructure, Teachers and the Teaching methods. they will give the feedbacks during PTA meetings or whenever they visit the college. Alumni: Committee of Faculty members were appointed to conduct this meet. Students of previous batches were informed about the meet through different media. Each alumnus who was present for the said meet were warmly invited and asked with their present status and also about their memories at their time of study in the college. The present status of the college is well informed to Alumni and they were asked for suggestions to develop the College. Teachers: Teachers are also giving feedbacks about the college and curriculum. They can provide the feedback with suggestions for Institutional development, learning strategies, and curriculum. All the obtained feedbacks are analysed and the recommendations are suggested by IQAC All the stake holders are asked to indicate their level of satisfaction with the fifteen statements accordingly for which they have to choose a score between 0 and 4</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled

BSc	BOTANY	60	Nil	60
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3990	583	0	2	183

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
185	160	15	10	0	0

[View File of ICT Tools and resources](#)

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Student Mentoring System of Periyar Arts College is otherwise called as “Campus Parent System”. To minimise the student dropout ratio and to enhance the relationship between the Teacher and student, every class of students are assigned with a faculty acting as Mentor for the duration of entire period of study within the College. The Mentors periodically interact with the students. They monitor the student regularity and academic performance. Students are allowed to meet the mentor at any time. The student issues related to the study are solved by the mentor. The personal issues of students are also taken care with special consideration. A special counselling is arranged if necessary. The faculty member who is in-charge of Personal Counselling interacts with the student. Types of Mentoring available in the college: Career Guidance: The Career guidance in-charge faculty will give guidance about the employment opportunities. Class Mentor System: The Class Mentors who serve as Campus Parent are taking care of a student’s discipline. They are giving advises regularly to the students and motivate them for working towards a bright future. Personal Mentor: Personal counselling also given to students in certain cases if it is absolutely necessary.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4591	185	1 : 25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
202	185	17	3	132

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level,	Designation	Name of the award, fellowship, received from Government or recognized

	international level		bodies
2019	Dr.C.Elumalai ,International level	Assistant Professor	Vipulanandar Award Recognised Bodies
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Economics	VI	22/09/2020	30/09/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our College strictly follows the rules and regulations of the University. Three Internal tests are conducted. Students Attendance is also given due weightage. The schedule of internal assessments is communicated to students through the College Calendar and the University schedule. The following reforms are initiated with respect to the examination process One Department will be given in-charge as exam cell for conducting the university examination for one year. ? The examination schedule will be intimated by the exam cell and posted in the academic calendar. ? The arrangements necessary for the conduct of examination like seating arrangements, hall invigilators assignment are done by the concerned Department in association with exam cell. ? Internal examinations will be carried out by the Departments within the stipulated time. ? After the evaluation of internal answer scripts, the marks obtained by the students are displayed in the notice board. ? The CIE examinations are conducted for theory and practical examinations. The Project papers are evaluated by conducting review meetings. ? The faculty identifies the slow learners after analyzing the marks and motivate the slow learners.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution prepares and publishes the academic calendar well before the commencement of the academic year. The calendar contains information regarding working days, holidays, important birth days of leaders, remembrance days, semester examination days, opening and closing days etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.pacc.in/docs/po_cos.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
U03	BA	ECONOMICS	136	134	98.5

U04	BA	ENGLISH	65	62	95
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.pacc.in/sss.php>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	Nill	NIL	Nill	Nill
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Protecting and Promoting Intellectual Property Rights	IQAC and IPR Cell	03/03/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Social Work-upliftment of the downrodden communities	Dr.D.HEMALATHA	BSA	08/12/2019	BEST TEACHER (NATIONAL)
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nill	NIL	Nill	Nill	Nill	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
PHYSICS	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if
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			any)
National	Chemistry	1	Nil
National	History	1	Nil
National	Political Science	1	Nil
National	Social work	1	Nil
National	Tamil	5	Nil
International	Chemistry	8	Nil
International	Mathematics	5	Nil
International	Physics	9	Nil
International	Political Science	15	Nil
International	Economics	1	Nil

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
POLITICAL SCIENCE	3
SOCIAL WORK	1
STATISTICS	2
COMMERCE	2
ENGLISH	1
HISTORY	1
TAMIL	5

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Synthesis growth and characterization of semi organic non linear optical single crystal bis (thio urea) barium nitrate (BTBN) for Frequency conversion	A. Anbarasi	Material Science Poland	Nil	Nil	Periyar Arts College, Cuddalore	Nil

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Perovskite sensitized erbium doped TiO ₂ photoanode solar cells with enhanced photovoltaic performance	P Venkatachalam	Optical Materials	2019	Nil	Nil	Nil

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	77	302	34	67
Presented papers	41	39	1	0
Resource persons	8	4	9	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	Youth Red Cross	4	90

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	Nil	Nil	Nil

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating	Name of the activity	Number of teachers participated in such	Number of students participated in such
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	agency		activites	activites
Gender Issues".	Women Cell	Government policies for the protection of girl students and women.	5	200
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	Nil	Nil	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
eVenturers Solution (P) Ltd, Puducherry	06/12/2019	Skill Based Training, Field Projects and Software Education	273
Piccosoft Software Labs India (P) Ltd	16/12/2019	Skill Based Training, Field Projects and Software Education	273
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
78.4	78.4

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing

Class rooms	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIL	Nil	Nil	2022

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	53969	9483000	819	200000	53969
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	118	34	34	0	3	3	44	10	0
Added	50	22	21	0	1	3	3	10	0
Total	168	56	55	0	4	6	47	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3.75	3.74	22	21.96

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College ensures the proper maintenance of the academic and support facilities every year. The following procedures and policies are followed for the proper maintenance of the academic and support facilities. The Class rooms are used by Shift 1 Courses and Shift 2 courses. Besides teaching, the class rooms are used for the conduct of internal examinations and external examinations. The class room maintenance policies are as follows. • Since our college is a Government College, it comes under the policies of maintenance by the State Government. • The furniture, electrical requirements repair works, whitewashing and painting of building, painting of blackboards, plumbing works are carried out every year periodically on demand. • The cleanliness of the class rooms are maintained by house-keeping members Laboratories: • The Departments will submit their demand to Principal for the purchase and maintenance of articles. The required fund will be allotted by the state Govt. every year under various heads like Stores and equipments, Purchase of Equipments and Maintenance of equipments. • The required items may be purchased after receiving quotations for the necessary items. Proper stock registers are maintained for the Consumable, Non- Consumable items. • The services done are maintained in Service Registers. • At the end of every academic year, stock verification committee appointed by Principal will verify the stock, and submit their report to the Principal Computers: • Computers are purchased by the Centralised Purchase System of Tamil Nadu Higher Education Department. • A Lab Time Table is scheduled at the beginning of every semester in order to ensure every student getting allotted with a computer. • Computers are maintained periodically every year. Necessary fund will be sanctioned by the state Government under the maintenance head. Library: Every year finance will be allocated to Library for purchasing books. Besides the General Library, all the Departments are having Department Library where books of latest syllabus are available. The Librarian prepares a list of books HoDs and purchase the books. At the end of every year, the Library books verification committee will check the books and submit a report on missing books, books in the state of being condemned. These books will be condemned after getting permission from the Principal. Sports: The sports equipment are purchased and maintained periodically depending on the need. The Physical Director places the proposal before the Principal, After scrutinizing the proposal principal sanctions the need. Play Fields are also maintained periodically. Intramural sports are conducted every year for all the students of our college. A GYM and Mini Yoga hall are maintained in the sports complex

https://www.pacc.in/docs/procedures_and_policies.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	BC, MBC, SC, SCA, ST AND TAMIL MEDIUM SCHOLARSHIP	4852	16211719
Financial Support from Other Sources			
a) National	NIL	Nill	Nill
b) International	Nill	Nill	Nill

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
NIL	Nil	Nil	Nil
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NIL	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
9	9	12

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	6	B.Sc Botany	Botany	Periyar Arts College, Cuddalore	M.Sc Botany
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	3
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
International Yoga Day	College Level	50
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Participated	National	Nil	Nil	1059P06022	R.Sundar apandian
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students representation is active in many of the committees. For example students representation in class committees, Sports and Cultural activities, While organizing special events like seminars and conferences are appreciable. Students represent in many extension activities like swach Bharath, Nehru Yuva Kendra activities. In the Internal Quality Assurance Cell one student is nominated as member for assuring the internal Quality.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of Periyar Arts College was started in April 2008 which creates a network of past students. Alumni Association plays a vital role in the development of the College. Our College feels proud that our alumnus got associated with Periyar Arts College inspite of their busy schedule. Many alumni attend the alumni meeting of Periyar Arts College regularly. The College website displays the list of alumni and alumni entrepreneurs. The cleanliness in the College is maintained by the house keeping staff with fund support from Alumni. It generates its own fund and audited regularly. The temporary guest faculties are employed from the alumni fund. Alumni supports for the events and functions celebrated by various Departments and also for the maintenance of website.

5.4.2 – No. of enrolled Alumni:

1825

5.4.3 – Alumni contribution during the year (in Rupees) :

178827

5.4.4 – Meetings/activities organized by Alumni Association :

ONE

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and Participative Management are important components of the College. Different stakeholders are participating in the administration like Teachers, Parents. The Government itself is one of the stakeholders of the college. Though the Principal takes the whole responsibility in every action, College Council Members are also playing an important role whereby participative decision making come in to existence. All the matters are discussed in the College Council and in a participative way and the decision is taken in every matter after the approval of the council. All the decisions are implemented by the Principal of the College. Various Committees are formed every year like Grievance Redressal Committee, Discipline Committee, Research Committee, IQAC, Anti Ragging committee etc which ensures the decentralization of the work among all the members of the College. For example, the admission committee plays a vital role during the admission of students wherein three senior staff members and one member from SC/ST will be nominated to ensure the participative management. The principal decentralizes the task to all the committees including admission committee. By allowing one member from SC/ST category the college ensures participative decision making. Students are also allowed to participate in certain committees like IQAC as student member. In every committee formation, Women Teachers are also nominated to ensure participative decision making. Another example is in implementing student welfare schemes like bus pass providing, scholarship sanctioning etc Teachers are also playing the key role to receive and distribute the welfares. One Teacher is nominated as an in-charge faculty to receive the Government welfares and thereby ensure participative and decentralized management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Though the Curriculum is designed and developed by the University, the Colleges are free to express the views on Curriculum. Many Teachers are chairmen or members of the Board of Studies conducted by the affiliating University. Curriculum is updated periodically every three years or as and when necessary, by the University. Teachers analyse the curriculum and give their views on curriculum. Feedbacks are obtained on Curriculum from the students, Teachers and Parents.
Teaching and Learning	In order to enhance the Teaching and Learning the Teachers are encouraged to utilize ICT tools for taking classes. Various innovative methods participative learning, peer learning, Group Discussion are encouraged. Tests are conducted regularly. Seminars are taken by the students. Guest lectures are arranged. Students of some Departments are taken for Field visits. Depending on the outcome, the slow

	<p>learners are encouraged to get good marks. Necessary support and assistance like special classes are conducted, materials are provided to them. Feed backs are collected from the students on curriculum, Teaching learning and other infrastructural facilities and analysed.</p>
Examination and Evaluation	<p>University External Examinations and College Internal CIA are conducted for every semester. Students with 75 of attendance are eligible to appear for the examination. University appoints external examiner for the conduct of the practical examinations. Many programmes have Field projects in the curriculum. They are evaluated by conducting viva-voce.</p>
Research and Development	<p>Our Periyar Arts College is actively engaged in Research activities. Nearly ten Departments admit students for Part-Time and Full Time Research in M.Phil and Ph.D. There is a Research Co.ordinator who governs the research activities. Scholars are encouraged to do the course work through MOOC and SWAYAM. Scholars are motivated to publish papers attend seminars, conferences and also to present papers</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>Library: A separate Digital Library is available with 54788 number of books. Students are given Library cards along with id cards. Students can take any book and read them. There is a Reference Section and Reading Hall available for the students to access some books and journals, news papers etc. ICT: Nearly 10 Multimedia Projectors are available in various Departments of the College. Document Projectors and smart boards are available. Teachers conduct the classes with PPTS and provide materials.</p> <p>Physical Infrastructure/Instrumentation: The Physical Infrastructure is well maintained. Enough fund is sanctioned by the state Government and the Public Works Department carries out the task of Repairing and Maintenance every year based on the need. Electricity, carpenter works, building repairs, painting etc are carried out. Fund is allocated by the State Govt for the upgradation and maintenance of instruments available in the Labs, office etc.</p>

Human Resource Management	As the institution believes Participative management and Decentralization, the top leader invites suggestion from the faculty members and provide freedom to perform the task in an autonomous manner. But reviews and audits are performed. Principal assigns duties to Head of the Departments and various a Academic and Administrative members. The HoDs shall assign duties to faculties. Every staff member is allocated with one or more responsibilities
Industry Interaction / Collaboration	Industrial Collaborations and Industry visits are performed for the better exposure of the students. Some MoUs are signed between industries and the Institution for the skill development of the students, Field Trips, and for carrying out Project works. Some of the industrial experts are invited for imparting skills to students
Admission of Students	Admission of students is strictly based on the norms issued by the Director of Collegiate Education, Tamil Nadu and Thiruvalluvar University, Vellore. 69 of seats are earmarked for the Reserved category. An admission committee is formed before the commencement of admission comprising senior faculties. One member will be from the SC/ST category to represent the scheduled caste and tribe students. Admissions are carried out by a centralized admission system. Students shall apply with only one application wherein three choices can be made. Counselling system is followed for admission system during which a student will be asked to quote his interest to join. If the student is eligible for the course to study, the seat will be allotted to him/her

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The College events and activities uses ICT in planning. Personal e-mail ids are allotted for each staff member and notices are circulated through e-mail. Whatsapp groups are created and messages are circulated through whatsapp as a green initiative step towards paperless governance.
Administration	e-Governance is introduced for a

	<p>paperless administration using ICT tools. Google forms, Google sheets, Google Docs and Drives are used for collecting data and analysing them. The College Campus is equipped with CCTV cameras for better administration. Whatsapp groups are formed at various levels for the exchange of data.</p>
Finance and Accounts	<p>The Integrated Financial and Human Resource Management System of Tamil Nadu Government takes care of the Finance and Accounts of our college. The IFHRMS will also take care of the Human Resources component by reducing the workload and associated drudgery at various levels besides making it paperless and providing a hassle-free environment for transactions within the Finance Department / Treasury Department / other Departments and thereby ensure robust management of all the State level finances.</p>
Student Admission and Support	<p>The student Admission is done through the College using modules of admission. The admission process is a centralized one where the student applies with only one application for all the courses with choices mentioned. The MIS carries out the ranking process. The student is admitted to a course based on the marks obtained and his choice.</p>
Examination	<p>All the internal examinations are carried out in the College at Department level. The marks and attendance are entered through university portal. Since our college is affiliated to University, the University takes care of the examination and evaluation system.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	Nill	Nill	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development	Title of the administrative training	From date	To Date	Number of participants (Teaching)	Number of participants (non-teaching)
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	programme organised for teaching staff	programme organised for non-teaching staff			staff)	staff)
2019	Online FDP on Digital Tools for Conducting Virtual Calsses	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course on Intellectual Property Rights (Bharathiar University, Coimbatore)	1	12/09/2019	18/09/2019	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	Nil	1	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> Sanctioning of all applicable leave • Festival Advance • Health Insurance • Family Benefit Fund • Special Provident Fund • Medical Allowance • Society Loan • House Building Loan • Leave Travel Concession • Faculty Improvement Program • Earned Leave Surrender • GPF Part Final Loan • Staff Association • Grievance Addressal Mechanism • Staff Sports 	<ul style="list-style-type: none"> • Sanctioning of all applicable leave • Festival Advance • Health Insurance • FBF SPF • Medical Allowance • Compassionate Grounds for Employment • Society Loan • House Building Loan • Leave Travel Concession • Earned Leave Surrender • GPF Part Final Loan 	<ul style="list-style-type: none"> Anti Ragging Cell, Career guidance, Placement cell, Grievance Redressal cell, Tamil Medium Fund, BC Scholarships, MBC Scholarships, SC/ ST scholarships

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Our College conducts the internal and external financial audits regularly and periodically. The internal audit is carried out every year by formed committee members and the reports are submitted. The external audit is carried out by Accountant General office periodically.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	Nil	Nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External	Yes	Internal Members
Administrative	Yes	External	Yes	Internal Members

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The PTA council meets every month based on necessity. As there is shortage in house keeping staff members, office assistants and lab assistants they are appointed from PTA Few Guest Lecturers are appointed from PTA fund. During the PTA meeting, the parents meet the faculty of the Department and discuss about their ward. Feedback are collected from parents on that day.

6.5.3 – Development programmes for support staff (at least three)

Incometax and Pension calculation programmes for support staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Additional courses were introduced Research programmes have been introduced in various Departments. e-content portal developed. online Teaching methods used. More ICT usage.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Faculty Development Program	06/07/2020	06/07/2020	10/07/2020	325

2020	Hand book release on Human Values and Professional Ethics	05/08/2020	05/08/2020	05/08/2020	75
2020	Career Guidance	13/07/2020	13/07/2020	13/07/2020	70
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens Day	07/03/2020	07/03/2020	200	50
Government policies for the protection of girl students and women	23/10/2019	23/10/2019	200	10
Beti Bachao, Beti Padhao Awareness Camp	20/02/2020	20/02/2020	100	20
National Girl Child Day	Nil	24/01/2020	80	15

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Environmental Pollution Anti -Plastic Campaign by NCC Segregation of Waste with Swachh Bharat by NCC Plastic Waste Awareness Program by NCC

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	17
Scribes for examination	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	01/07/2019	1	Swachh Bharath	Cleanliness	58

at
Nanamedu
School

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Stake Holders	05/08/2020	The Code of Conduct for students, Teachers and Administrative Staff have been released. A Staff member is appointed for this purpose to inculcate the values and code of conducts to the students. Values and Code of Conduct related programs were conducted.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2019	15/08/2019	325

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Under the Sparrow Revival program nests have been placed for the sparrows in the campus. The NSS Unit-1 conducted One Student One Tree Program, in which 100 saplings were distributed to hundred students and plantations were made. NCC unit conducted plastic awareness program with swachh Bharath

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: Campus Parent System Objective: The objective of Campus Parent System is to have a better Teacher-Student relationship by providing proper counselling to students and to minimize the student dropout ratio. Context: Many of the students coming here are from poor and rural background. Sometimes due to family problems, the students may stop their education in the middle. Our Periyar Arts College has identified this and formed the Campus Parent System. This Mentor system aims to come closer to the students beyond a teacher can go. They will talk with the students frequently and help them in bringing out their talents. Make them feel confident and continue the education. Practice: This system is being practiced in the institution from the beginning of 2000s. The class Mentor acts as a Campus Parent for the students and periodically interacts with the students. He will check the student's marks, attendance, dress code etc and inform the corrections needed. Besides a Teacher, He will act as a parent in the campus. Evidence of Success: This form of Mentoring and counselling together put into a Campus Parent System, proved its success. The student dropout ratio is considerably reduced. Problems Encountered and Resources Required: Though we can identify the students, making them communicate their problems is a difficult task for which we sometimes need counselors to counsel them.

2. Title of the Practice: Computer and Internet Literacy Program Objective: The objective of Computer Literacy Program is to make each and every student Computer Literate. Context: Many of the students of this college are from rural background. These students are not able to get Computer Literacy. Especially

the Arts students may not have the opportunity to study about Computer fundamentals. Making them Computer and internet Literate is the Context here. Practice: The Computer and Internet Literacy Program is run by Tamil Nadu Govt. Higher Education Department and it is an optional one for the institution to offer the course. This course is being extended to the arts and Science students who are not studying Computer papers in their curriculum. For the shift 1 students, this course is offered in the evening, For Shift 2 in the morning. The course runs for six months and all the first-year students except Computer Science students are motivated to enroll in this program. The program is conducted with a nominal fee. At last, at the end of the year, examination will be conducted and certificate will be issued. Evidence of Success: Almost all the students are writing the examination and getting a certificate in CLP. This helps them handling the computers in their higher education and even makes them employable. Problems Encountered and Resources Required: The implementation of this program needs separate Computer lab with enough number of Computers, which could not be obtained immediately. Sufficient staff members need to be appointed in this course. The Resources required includes a well-established Computer Lab, Teachers and Materials. Outcome: On Successful Completion of the course certificates will be issued. The students are able to work with Computers with confidence.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.pacc.in/best-practices.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the Institution is to emerge as a leading higher educational institution in the rural status to widen the range of knowledge and understanding of the social, economic and political systems in order to create a critical awareness about the environment and social justice. The institution is distinct in the way through which it inculcates the Social and Environmental Responsibility (SER) to students as a Higher Education Institution and thereby provides a holistic development. Environmental Responsibilities The students are encouraged to work on the Mini Projects focussing the Sea Shore Teachers create awareness on No Plastic and No Tobacco so that the students are able to protect them against adverse effects of these two. The are educated to preserve the endangering species and engaged in preserving species like House sparrow, Ridely turtle etc. Fish culturing is one of the task assigned to Zoology students. They are educated to protect the environment by recycling and reusing They are involved in planting trees. Social Responsibilities The students are taught to perform on street theatres about the adverse effects of alcohols, tobacco and also in support of agriculture The service of the students was highly appreciated during the natural calamities and covid-19. The students organize camps in the villages every year. They conduct medical camps, clean the villages, create awareness on cleanliness to them. The college inculcate the students to protect the Historical monuments of Cuddalore.

Provide the weblink of the institution

<https://www.pacc.in/institutional-distinctiveness.php>

8.Future Plans of Actions for Next Academic Year

To promote Research Culture To Participate in NIRF To promote online teaching and online courses To conduct more seminars and conferences

