



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	PERIYAR ARTS COLLEGE
Name of the head of the Institution	Dr.C.Jothi Venkateswaran
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04142213166
Mobile no.	9442033004
Registered Email	pacciqac@gmail.com
Alternate Email	santhi@pacc.in
Address	Beach Road, Devanampatinam
City/Town	Cuddalore,
State/UT	Tamil Nadu
Pincode	607001
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. K. Pajanivelou
Phone no/Alternate Phone no.	04142213166
Mobile no.	9442033004
Registered Email	pacciqac@gmail.com
Alternate Email	santhi@pacc.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://pacc.in/iqac/aqar/AQAR-2016-2017.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.pacc.in/calendar.php

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C++	2.43	2005	20-May-2005	19-May-2010
2	B	2.43	2015	03-Mar-2015	02-Mar-2020

6. Date of Establishment of IQAC	01-Sep-2009
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regular meeting of IQAC	13-Feb-2018 3	15

To conduct Academic and Administrative Audit	16-Mar-2018 1	20
To encourage students to participate in extracurricular activities.	23-Feb-2018 1	50
Measures for women empowerment	19-Jan-2018 1	200
Feedback from all stakeholders PTA meeting	23-Sep-2017 1	600
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Purchase of Books	State Government	2017 365	200000
Institution	Annual Maintenance-Civil and Electrical	State Government	2017 365	2500000
Institution	Purchases, Periodical maintenance, stores and equipment, stationeries	State Government	2017 365	190000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Conducted regular meetings of IQAC and got suggestion from the members for the improvement of the college
 Conducted Academic and Administrative Audit
 Conducted programmes through Women Cell for the empowerment of girl students
 Self Employment Training Camp conducted with Confederation of Indian Industry on 12.01.2018. 200 students benefited. Proposals sent for starting new courses. U G courses in Computer application and Public Administration were started

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Conducting Academic and Administrative Audit	Conducted AAA on 16.03.2018. Suggested measures to improve academic performance of students
Conducting programmes related to women empowerment	Conducted programme related to laws for protection of women on .8.03.2018 which helped in the creation of awareness among girls about laws and about Nirbaya fund created by central government
Encouraging faculty members to use ICT tools	75 percent of faculty members used ICT tools.
Career Guidance to students given by centre for SC/ST students training Employment and Training Department, Government of Tamilnadu-01.02.2018.	(i). Department of Statistics conducted workshop on SPSS 13.03.2018 (ii). Department of Commerce organised workshop with SEBI on Financial Education- 23.03.2018 (iii). Department of History conducted national level seminar on "Development of Science and Technology in India: From Antiquity to the Advancements"-06.04.2018
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Governing Council	23-Mar-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission	2017
Date of Submission	19-Apr-2017
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

A general time table for the entire college has been provided. Based on the general time table department time table is prepared separately for each semester. Subjects are allotted to staff members on the final day of each semester for the next semester at the department meeting. Though there is shortage of staff the subject allocation is made in such a way that no subject is left without staff. Staff have lesson plans for the subjects handled by them. According to the guidelines provided by the University to which we are affiliated, internal assessment tests are conducted and assignments are given to students. The marks are entered in a register. The marks are informed to students to make them aware of their academic performance after each test. Every year subject books are purchased keeping in view the changing curriculum and subjects and books are issued to students for reference. For new subjects and topics materials are downloaded from internet sources and notes prepared by staff are given to the students. Special classes to complete syllabus and remedial classes for weak students are conducted by staff members. Registers are maintained to document the internal marks and students profile. Purchases are documented in stock registers and audited regularly.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Computer Literacy and Internet Programming	Nil	23/06/2017	180	Employability	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCA	Computer Application	23/06/2017
BA	Public Administration	23/06/2017
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System

BA	Economics	23/06/2017
BA	English	23/06/2017
BA	History	23/06/2017
BA	Political Science	23/06/2017
BA	Public Administration	23/06/2017
BSc	Botany	23/06/2017
BSc	Chemistry	23/06/2017
BSc	Physics	23/06/2017
BSc	Zoology	23/06/2017
BSc	Industrial Chemistry	23/06/2017
BSc	Statistics	23/06/2017
BSc	Mathematics	23/06/2017
BSc	Visual Communication	23/06/2017
BSc	Microbiology	23/06/2017
BSc	Computer Science	23/06/2017
BCom	Commerce	23/06/2017
MA	Economics	02/08/2017
MA	English	02/08/2017
MA	Tamil	02/08/2017
MA	History	02/08/2017
MCom	Commerce	02/08/2017
MA	Public Administration	02/08/2017
MSc	Botany	02/08/2017
MSc	Chemistry	02/08/2017
MSc	Mathematics	02/08/2017
MSc	Physics	02/08/2017
MSc	Zoology	02/08/2017
MSW	Social Work	02/08/2017
MSc	Statistics	02/08/2017
MSc	Computer Science	02/08/2017
BA	Tamil	23/06/2017
BCA	Computer Application	23/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	1205	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environment Studies	23/06/2017	1318

Value Education	21/12/2017	1318
Soft Skill	21/12/2017	1318
Human Rights	07/12/2017	287
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSW	Social Work	34
MSc	Computer Science	29
MSW	Social Work	54
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Students: Student feedback is analysed with regard to punctuality of staff, syllabus coverage in time, materials provided, etc. These are discussed with students and staff. Staff are requested to take corrective measures with regard to students' response. This improves academic performance of staff and discipline among students. Teachers: The problems faced by teachers in the class rooms, department and institution are listed. Problems regarding unavailability of resources like furniture, chalk pieces, etc. are informed to the principal. For the situation in the class room with regard to problematic students, first advice is given by the tutor and then by the HOD. If they behave in the same manner, parents are summoned after issuing suspension notice by disciplinary committee. In the department meeting held the problems of the staff are discussed, there by feasible solutions are reached which definitely improves the efficiency and cooperation among staff members. Parents: Every year, parent-teacher meeting is conducted. Parents are told about academic performance, attendance and discipline of their wards. Parents feedback regarding the problems of the students - personal, departmental and institutional - are discussed with students and staff members to solve the issues. Students are given counselling about their personal problems by the tutors concerned.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ECONOMICS	180	5989	174

BA	English	96	5989	88
BA	HISTORY	96	5989	94
BA	Political Science	84	5989	79
BA	Public Administration	70	5989	58
BA	Tamil	120	5989	117
BCA	Computer Applications	50	5989	28
BCom	Commerce	144	5989	136
BSc	Botany	55	5989	54
BSc	Chemistry	55	5989	55
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	3602	591	49	2	126

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
177	132	12	4	0	Nil

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Students mentoring system is available in the College. Every class is assigned one tutor who acts as a mentor. The Mentors act as campus parent for the assigned class and provides adequate support to the students in all spheres. The mentors are in charge of facilitating the students get bus pass and scholarship. The mentors are involved in University exam fees collection, Online internal marks entry, attendance and they maintain the overall class discipline. The mentor motivates the students to develop reading and writing skills to achieve their short term goals. They train the wards to secure good marks in the university examinations by conducting additional classes. The mentors meet the students frequently and give counseling on punctuality, regularity, discipline, hard work and moral values. The mentors are advised to pay special attention towards the slow-learners and take extra care on their academic progress. The mentors also concentrate the bright students and give them some challenging tasks to score more marks in the examination. The parent and mentor meeting are conducted to brief the parents about the progress made by the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4250	177	1:24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
193	177	16	9	102

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr.N.Sethuraman	Assistant Professor	Best Alumni Award 2018 Bharathidasan University, Thiruchirappalli
2017	Dr.K.Pajanivelou	Associate Professor	Best Book award by the Tamilnadu Kalaiyilakka Perumantram
2017	S.Vishnudasana	Assistant Professor	Bharathi Panichelvar Award- State level award by All India Tamil Writers Association, Chennai
2017	Dr.C.Elumalai	Assistant Professor	Aasiriar Chemmal Award from Tamilaga Kalvi Aarachi Valarchi Niruvanam, Chennai
2017	Dr.A.Arounachalame	Assistant Professor	Pavendar Virudhu Anaithindhiya Tamizh Ezhuthalar Sangam, Chennai
2017	Dr.K.Murugadass	Assistant Professor	Honorary Doctorate (D.Lit)

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	English-U04	VI-Semester	23/05/2018	05/07/2018
BA	Economics U03	VI-Semester	23/05/2018	05/07/2018
BCom	Commerce U10	IV-Semester	16/05/2018	05/07/2018
BSc	Computer Science U 18	VI-Semester	23/05/2018	05/07/2018

BSc	Chemistry U17	IV-Semester	16/05/2018	05/07/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

All the Undergraduate, Post Graduate and M.Phil courses have internal marks which is part of the final marks declared by the affiliating University. The affiliating University, Thiruvalluvar University has prescribed 25 marks for internal and 75 marks as external. The college strictly adheres to the norms framed by Thiruvalluvar University for internal assessment. The internal marks 25 are evaluated by the subject teacher based on the criteria provided by Thiruvalluvar University. The continuous internal evaluation for a semester is done based on 3 internal examinations, 2 assignments, attendance of the student. Post graduate students are additionally advised to take class seminars with topics in the concerned subject. Performance in the seminars is considered as a component for continuous internal assessment. Students with regular participation in class activities are considered. Slow learners are given additional opportunities to improve their internal marks through retests and additional assignments.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the beginning of an academic year, a separate Committee is constituted for preparing academic calendar for the ensuing academic year. Usually, the Governing council decides on the committee or Department incharge for the preparation of Calendar. The academic calendar is prepared adhering to the recommendations of the affiliating University. The college academic calendar includes the vision, mission of the college, students' personal records, declaration by the parent or guardian to follow the internal rules and regulations of the college, a brief history of the courses offered, rules of admission, list of central and state government scholarships available, Functioning of various Committees/Cells, Rules of Attendance and Discipline, Library Regulations, Date of commencement of classes in each semester, Schedule of holiday details are also included in the academic calendar. The reopening date, last working day and holidays for the odd and even semester are specified. Dates for the PTA meeting, college day are also mentioned in the calendar. The day order for the semester is provided in the college calendar. Dates of the CIA examinations, model examinations are also mentioned in the calendar and adhered. Any change in the calendar that arises due to unavoidable circumstances are informed to the students and faculty through circulars.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

www.pacc.in/docs/po_cos.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
U03	BA	ECONOMICS	146	50	34.2
U04	BA	TAMIL	94	53	56.4
U17	BSc	CHEMISTRY	46	24	52.2

U26	BSc	MICROBIOLOGY	45	34	75.6
P15	MSc	COMPUTER SCIENCE	27	23	85.2
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	360	TANCHE	1	1
Minor Projects	720	UGC	3.65	0.48
Students Research Projects (Other than compulsory by the University)	360	TANSCHE	0.15	0.15
Minor Projects	720	UGC	2.2	Nil
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Medicinal Plant Exhibition	Botany	22/02/2018
Securities and Exchange board of India, Financial education workshop	Commerce	23/03/2018
Seminar on Goods and services tax	Economics	07/03/2018
Special Lecture on Demontization	English	06/02/2018
National Seminar on Development of Science and Technology in India: from Antiquity to the Advancement	History	06/04/2018
Special lecture on Origin	Political Science	09/03/2018

and Development of Indias Nuclear Policy		
Kavithai payilarangu	Tamil	20/03/2018
Latest Trends in Film Industry	Visual Comunication	23/03/2018
Interview with Tamil Writers and Shortfilm Screened for the Students	Tamil	03/03/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Tamil	2
Physics	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Chemistry	2	Nil
International	Tamil	3	Nil
International	Chemistry	3	Nil
International	Commerce	4	Nil
International	Computer Science	4	Nil
International	Economics	6	Nil
International	English	1	3
International	Mathametics	6	Nil
International	Physics	11	Nil
International	Political science	6	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1
History	4
Physics	3
Political Science	7
Tamil	7
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Effect of buoyancy and magnetic field on unsteady convective diffusion of solute in a Boussinesq Stokes suspension bounded by porous beds	Dr. R. Vijayakumar	Applications and Applied Mathematics: An International Journal (AAM)	2017	Nil	Periyar Arts College, Cuddalore.	Nil
Consumer opinion about the Goods service Tax (GST) in Cuddalore dist	Dr.D.Hemalatha	IJSRCSAMS	2017	Nil	Periyar Arts College, Cuddalore.	Nil
Excess compressibility and excess volume studies in the binary mixtures of methyl and ethyl acetate in O-chlorophenol at different	G Ravichandran	Indian Journal of Pure Applied Physics	2017	Nil	Periyar Arts College, Cuddalore.	Nil

temperatures						
Thermoacoustical studies on the binary mixtures of methyl and ethyl acetate (MA EA) in 2-methoxyethanol (2ME) at different temperatures	G Ravichandran	Indian Journal of Pure Applied Physics	2017	Nil	Periyar Arts College, Cuddalore.	Nil
Socio Economic Upliftment Among the Bakerwal Tribe of Kashmir Valley - A Study	S.Balamurugan	Asia Pacific Journal of Research'	2017	Nil	Periyar Arts College, Cuddalore.	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Effect of buoyancy and magnetic field on unsteady convective diffusion of solute in a Boussinesq Stokes suspension bounded by porous beds	Dr. R. Vijayakumar	Applications and Applied Mathematics: An International Journal (AAM)	2017	Nil	Nil	Periyar Arts College, Cuddalore.
Consumer opinion about the Goods service Tax (GST)	Dr.D.Hemalatha	IJSRCSAMS	2017	Nil	Nil	Periyar Arts College, Cuddalore.

in Cuddalore dist						
Excess compressibility and excess volume studies in the binary mixtures of methyl and ethyl acetate in O-chlorophenol at different temperatures	G Ravichandran	Indian Journal of Pure Applied Physics	2017	Nil	Nil	Periyar Arts College, Cuddalore.
Thermoacoustical studies on the binary mixtures of methyl and ethyl acetate (MA EA) in 2-methoxyethanol (2ME) at different temperatures	G Ravichandran	Indian Journal of Pure Applied Physics	2017	Nil	Nil	Periyar Arts College, Cuddalore.
Socio Economic Upliftment Among the Bakerwal Tribe of Kashmir Valley - A Study	S.Balamurugan	Asia Pacific Journal of Research'	2017	Nil	Nil	Periyar Arts College, Cuddalore.

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	32	85	5	1
Presented papers	11	28	6	2
Resource persons	0	4	9	4

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Voter Sensitization Programme	Electral Litracy Club	2	72
Public Health Awarness	Unit I and III NSS GH, Krishna Hospital	2	200
Swatch bharathCollege Campus cleaning 10.12.2017	UNIT I and III- NSS	2	200
Disaster management awarness 14.10.2017	UNIT I and III	2	200
International Day of Yoga 21.06.2018	Cuddalore District Nehru Yuva Kendra	1	15
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS Seminar	NSS	Cancer Awarness Programmes	2	52
Special Camp	NSS	Special Camp	5	50
Swatchtta Pakhwada Fortnight Programme (01.08.2017)	Nehru Youth Club Cuddalore District Nehru Yuva Kendra	Swachh Bharat Slogan Writing Competition, Taking Clean India Pledge and College Campus Cleaning	1	100
Green Cuddalore Programme (10.11.2017)	Nehru Youth Club Cuddalore District Nehru Yuva Kendra	Planting of Saplings	1	200

Womes Empowerment	Unit 1 3 of NSS	world womens day 08.03.2018	2	200
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	Nil	Nil	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	Nil	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
240	240

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Classrooms with LCD facilities	Existing
Laboratories	Existing
Seminar Halls	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIL	Nil	Nil	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	51635	9110000	1009	173000	52644
Reference Books	5500	475150	129	27000	5629	502150
e-Books	85	0	30	0	115	0
e-Journals	80	0	10	0	90	0
Weeding (hard & soft)	5014	186487	18	498	5032	186985
CD & Video	8	0	6	0	14	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	111	84	0	0	10	3	14	2	0
Added	20	19	0	0	0	0	1	0	0
Total	131	103	0	0	10	3	15	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3.9	3.9	25	24.79

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College ensures the proper maintenance of the academic and support facilities every year. The following procedures and policies are followed for the proper maintenance of the academic and support facilities. The Class rooms are used by Shift 1 Courses and Shift 2 courses. Besides teaching, the class rooms are used for the conduction of internal examinations and external examinations. The class room maintenance policies are as follows. • The college is a Government College, it comes under the policies of maintenance by the State Government. • The furniture, electrical requirements repair works, whitewashing and painting of building, painting of blackboards, plumbing works are carried out every year periodically on demand. • The cleanliness of the class rooms are maintained by house-keeping members Laboratories: • The Departments will make their demand to Principal for the purchase and maintenance of articles. The required fund will be allotted by the state Govt. every year under various heads like Stores and equipments, Purchase of Equipments and Maintenance of equipments. • The required items may be purchased after receiving quotations for the necessary items. Proper stock registers are maintained for the Consumable, Non- Consumable items. • The services done are maintained in Service Registers. • At the end of every academic year, stock verification committee appointed by Principal will verify the stock, and submit their report to the Principal Computers: • Computers are purchased by the Centralized Purchase System of Tamil Nadu Higher Education Department. • A Lab Time Table is scheduled at the beginning of every semester in order to ensure every student getting allotted with a computer. • Computers are maintained periodically every year. Necessary fund will be sanctioned by the state Government under the maintenance head. Library: Every year finance will be allocated to Library for purchasing books. Besides the General Library, all the Departments are having Department Library where books of latest syllabus are available. The Librarian prepares a list of books after getting opinion from the Department HoDs and purchase the books. At the end of every year, the Library books verification committee will check the books and submit a report on missing books, books in the state of being condemned. These books will be condemned after getting permission from the Principal. Sports: The sports equipment are purchased and maintained periodically depending on the need. The Physical Director places the proposal before the Principal, After scrutinizing the proposal principal sanctions the need. Play Fields are also maintained periodically. Intramural sports are conducted every year for all the students of our college. A GYM and Mini Yoga hall are maintained in the sports complex.

https://www.pacc.in/docs/procedures_and_policies.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
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Financial Support from institution	SC/ST/SCA Scholarship from Government of TamilNadu	2028	10918886
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching	23/02/2018	21	Faculty from Departments
Remedial Coaching	21/01/2018	125	State Government
Remedial Coaching	09/10/2017	120	Faculty from Departments
Remedial Coaching classes	11/02/2018	26	Faculty from Departments
Remedial Coaching classes	07/10/2017	156	Faculty from Departments
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Coaching for NET/SET	25	25	5	Nil
2017	"SLPT 2018 (UGC-CSIR-NET 2018 coaching. Chemistry research drive program"	1	1	1	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	7	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Chemplasts anmar limited	10	1	SunBeam Lifesciences private ltd.	Nil	1

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	10	B.Sc	Botany	Periyar Arts College	M.Sc Botany
2017	7	B.Sc	Chemistry	Periyar Arts College	M.Sc Chemistry
2017	15	B.Com	Commerce	Periyar Arts College	M.Com
2017	4	B.Sc	Physics	Periyar Arts College	M.Sc Physics
2017	12	B.A	Tamil	Periyar Arts College	M.A Physics

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	2
Any Other	3

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Advertisement Competition	Institutional Level	4
Elocution competition	Institutional Level	3
5000 m event	District Level	1
Kabadi	Institution Level	14
Pongal Celebration	Institution Level	750

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Second prize in slogan contest	National	Nil	1	17PEC07	M.Elango
2017	Gold	National	1	Nil	17PEC11	G.Preetha
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students representation is active in many of the committees. For example students representation in class committees, Sports and Cultural activities, While organizing special events like seminars and conferences are appreciable. Students represent in many extension activities like swach Bharath, Nehru Yuva Kendra activities. In the Internal Quality Assurance Cell one student is nominated as member for assuring the internal Quality.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of Periyar Arts College was started in April 2008. The college has a registered alumni association and is functioning under the patronage of the Principal of the college. Faculty members presently working in the college are engaged in co-coordinating the alumni activities of the college. Faculty members and alumni students of the college are members of the association. Alumni Association plays a vital role in the development of the College. The alumni of the college get associated with the college by providing funds and knowledge transfer to the present students. Many alumni attend the alumni meeting organized in Periyar Arts College regularly. The College website displays the list of alumni and alumni entrepreneurs. The cleanliness in the College is maintained by the house keeping staff with fund support from Alumni. The alumni association generates its own funds and the funds are audited regularly. The temporary guest faculties are employed from the alumni fund to overcome the shortage in the teaching faculty.

5.4.2 – No. of enrolled Alumni:

1658

5.4.3 – Alumni contribution during the year (in Rupees) :

98000

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college administration focusses on decentralising the activities of the college and involving participative management among all the stake holders of

the college. At the beginning of Academic Year, a council comprising the Heads of faculties is formed. Council meeting is held frequently, based on the necessity to discuss and finalise the policies of the college. With the consent of the council members, decisions are arrived and implemented. Various committees are formed with staff members from different departments. Equal representation is given to all the departments for participating in the academic progress. For college functions, each department is assigned with a particular work so as to enable collective participation. Delegation of power is done by assigning senior staff members to co-ordinate with TamilNadu Government's Public Works Department, organising awareness camps/rallies which are co-ordinated with District Collector office. One member of SC/ST is nominated in the committees wherever possible to ensure equality. Women faculties are involved in all committees to ensure participative management. At the department level, each staff called as campus parent is assigned to a class. The campus parent looks into the student's progress of the students in all academic aspects. Any improvements required are informed to the head of the department. The campus parents are involved in implementing student's beneficiary schemes such as bus pass, scholarship and payment of university exam fees.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Though the Curriculum is designed and developed by the University, are free to express the views on Curriculum. Many Teachers are chairman or members of the Board of Studies conducted by the affiliating University. Curriculum is updated periodically every three years or as and when necessary, by the University. Teachers analyse the curriculum and express their views on curriculum. Feedbacks are obtained on Curriculum from the students, Teachers and Parents.
Teaching and Learning	In order to enhance the Teaching and Learning the Teachers are allowed to utilize ICT tools for taking classes. Various innovative methods participative learning, peer learning, Group Discussion are encouraged. Tests are being conducted regularly. Seminars are taken by the students. Guest lectures are arranged. Students of some Departments are taken for Field visits. Depending on the outcome, the slow learners are encouraged to get good marks. Necessary support and assistance like special classes are conducted, materials are provided to them. Feed backs are collected from the students on curriculum, Teaching learning and

	<p>other infrastructural facilities and analysed.</p>
<p>Examination and Evaluation</p>	<p>University External Examinations and College Internal CIA are conducted for every semester. Students with 75 of attendance are eligible to appear for the examination. For Science groups, university appoints external examiner for the conduct of the practical examinations. Many programmes have Field projects in the curriculum. They are evaluated by conducting viva-voce.</p>
<p>Research and Development</p>	<p>Periyar Arts College is actively engaged in Research activities. Nearly ten Departments admit students for Part-Time and Full Time Research in M.Phil and Ph.D. A separate Research Co-ordinator is appointed to co-ordinate and monitoring the research activities. Scholars are encouraged to do the course work through MOOC and SWAYAM. Scholars are motivated to publish papers attend seminars, conferences and also to present papers in conferences.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Library: A separate Digital Library is available with 54788 number of books. Students are given Library cards along with id cards. Students can take any book and read them. There is a Reference Section and Reading Hall available for the students to access books and journals, news papers etc. ICT: Nearly 10 Multimedia Projectors are available in various Departments of the College. Document Projectors and smart boards are available. Teachers conduct the classes with PPTS and provide materials. Physical Infrastructure/Instrumentation: The Physical Infrastructure is well maintained. Enough fund is sanctioned by the state Government and the Public Works Department carries out the task of Repairing and Maintenance every year based on the need. Electricity, carpenter works, building repairs, painting etc are being carried out. Fund is allocated by the State Govt for the upgradation and maintenance of instruments available in the Labs, office etc.</p>
<p>Industry Interaction / Collaboration</p>	<p>Industrial Collaborations and Industry visits are performed for the better exposure of the students. MoUs are signed between industries and the Institution for the skill development</p>

of the students, Field Trips, and for carrying out Project works. Some of the industrial experts are invited for imparting skills to students.

Admission of Students

Admission of students is strictly based on the norms issued by the Director of Collegiate Education, Tamil Nadu and Thiruvalluvar University, Vellore. 69 percentage of seats are earmarked for the Reserved category. An admission committee is formed before the commencement of admission comprising senior faculties. One faculty member from the SC/ST category is nominated to the admission committee to represent the scheduled caste and tribe students. Undergraduate admissions are carried out by a centralized admission system. Students are given the option of applying with only one application and where three choices for courses can be made in the same application. Counselling system is followed for admission system during which a student will be asked to quote his interest to join. If the student is eligible for the course to study, the seat will be allotted to candidate.

Human Resource Management

The college is keen on participative management among all the stake holders of the college. A council comprising the Heads of faculties is formed to discuss and finalise the policies of the college. Various committees are formed with staff members from different departments. Delegation of power is done by assigning senior staff members to co-ordinate with Public Works Department, organising awareness camps. Every staff member is allocated with one or more responsibilities apart from teaching. Both Administrative staff and teaching staff are involved in implementing the Government schemes for the benefits of the students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	<p>The student Admission is done through the College using modules of admission. The admission process is a centralized where the student applies with only one application for all the courses with choices mentioned. Separate tools are used for preparing rank list and ensure that counselling is done effectively. The student is admitted to a course</p>

based on the marks obtained and his choice. Nominal Roll is prepared based on the admission and stored as a soft copy. The soft copy of the nominal roll is distributed to the departments and used in web portals for scholarship registration and university examination registration.

Examination

All the internal examinations are carried out in the College at Department level. The marks and attendance are entered through the portal provided by the University. Since the college is affiliating type University, the University takes care of the examination and evaluation system. Software tools are used for calculating internal marks. Details of Students appearing for the examination and fees paid details are prepared as soft copies and forwarded to University.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	20/12/2017	09/01/2018	21
Refresher	3	08/08/2017	28/08/2017	21

Course				
120th Orientation Course	2	17/05/2017	13/06/2017	28
Inter Disciplinary environmental course on environment science and geo-sciences	1	02/01/2018	22/01/2018	21
Orientation Course	1	01/03/2018	28/03/2018	28
Refresher Course	3	02/01/2018	22/01/2018	21
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
9	Nil	3	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Staff members are encouraged to enrol in the Medical Insurance(NHIS) provided by TamilNadu Government, Sports for are organised exclusively for teachers at the end of academic year and prizes are awarded to teachers during the sports day. Teacher's day is celebrated in the college. Teachers are felicitated and Meritorious teachers who have excelled in research and academic activities are honoured during the teacher's day function. Co-Operative Credit society is functioning in the college. Staff members willing to join the society are encouraged to join and credit facilities are provided to the teaching and non teaching staff members.</p>	<p>Staff members are encouraged to enrol in the Medical Insurance(NHIS) provided by TamilNadu Government, Sports for are organised exclusively for teachers at the end of academic year and prizes are awarded to teachers during the sports day. Co-Operative Credit society is functioning in the college. Staff members willing to join the society are encouraged to join and credit facilities are provided to the teaching and non teaching staff members.</p>	<p>Mentors are involved in assisting the students to get free Bus Pass provided by Government of Tamil Nadu. Students of the college are provided with facilities to apply for various Government Scholarships. Students pursuing their studies through Tamil Medium are facilitated to get Tamil Medium Fund. Canteen is functioning in the college premises to provided refreshments to the students and teachers. A separate Student's Co-Operative Store is functioning in the college premises to serve to the educational needs of the college students.</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Financial Audit : Financial audit is done by the Government of Tamil Nadu. Auditor from the Local fund Audit team appointed by Government of Tamil Nadu, visits the College Office, Library, and Department and audit the purchase bill, Pay fixation of the staff members, Salary bills of the teaching/Nonteaching and scholarship funds are also audited. **External Financial Audit:** Tamil Nadu Government conducts regular audits through three agencies 1. **RJD Audit :** RJD Audit is convened by the Regional Joint Director of Collegiate Educations. The Auditing is done by a committee from the RJD Office. The Audit committee audits the Stock Register, Salary of staff members, Cash, Scholarship, Receipt books, Establishment particulars and Service Book entries. 2. **Accountant General Audit:** The AG audit conducts audits on UGC fund, Cash receipts, PDI and PDII, Establishment Particulars, Library, Student Scholarships, Service Records of the staff members. All registers pertaining to furniture, stock, keys, treasury reconciliation and audit objections are audited by the AG Audit committee. 3. **DCE Audit :** The queries raised from the AG Audit is clarified in the Joint sitting that is convened by the Directorate of Collegiate Education, Chennai. In DCE audit all records pertaining to all cash records, Service Register, Scholarship and Library are audited.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	Committee formed by Principal
Administrative	Yes	RJD and DCE	Yes	Committee formed by Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The PTA council meets frequently based on necessity. 2. Rs.160/- (One hundred and sixty only) is collected as membership amount from the I year students during admission. 3. Since there are shortage in the teaching staff members, menial staff, lab assistants, office assistants, a considerable number of them are appointed based on the necessity and by the recommendation of the PTA council. a. Amount Spent as salary for Guest Lecturers appointed by the PTA : Rs.34,000/- b. Amount spent for Lab Assistants, Office assistants and menials Rs.1,99,800/- 4. Parent teachers meeting was arranged for all the departments on the same day on 23-9-2017 successfully.

6.5.3 – Development programmes for support staff (at least three)

Incometax and Pension calculation programmes for support staff. Encouraged to attend training programme organised by Government Of Tamil Nadu

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Starting new courses and research programmes. Green Campus initiatives. Eco Friendly campus Encouraging faculties to use ICT tools

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Conducting Academic and Administrative Audit	16/03/2018	Nil	Nil	20
2018	Conducting programmes related to women empowerment	08/03/2018	Nil	Nil	525
2017	Encouraging faculty members to use ICT tools	Nil	Nil	Nil	132

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness Programme for Girl students	19/01/2018	Nil	200	Nil
International Women's Day	08/03/2018	Nil	375	Nil
General Health care for female students	12/02/2018	Nil	53	11
Cancer	Nil	23/02/2018	53	Nil

awareness
programme

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Tree Plantation, Green Campus initiatives through extension activities, Campus Cleaning through NSS units, Initiative for making the campus plastic free.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	20
Provision for lift	No	0
Ramp/Rails	Yes	20
Braille Software/facilities	No	0
Scribes for examination	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus/Website	Nil	Every year a Prospectus is issued to all the applicants who seek admission. All the students are informed about the admission process in the prospectus. The Code of conduct to be followed in the college and the details about the various committees in the college are prescribed in the prospectus.
Academic Calendar	Nil	The code of conduct is published in the college website. Additionally an academic calendar is also issued to all the students of the college. The calendar gives an overview of the code of

conduct to be followed by the stakeholders. Students are kept informed about the authorities to be approached in case of necessity. The scholarship details and Attendance percentage required for appearing in university examinations is included in the academic calendar. Proper committees are formed with the approval of college council to ensure that the code of conduct is followed.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence day celebration	15/08/2017	Nil	Nil
Republic day celebration	26/01/2018	Nil	Nil
Pledge against untouchability	30/01/2018	Nil	Nil
voter awareness campaign	25/01/2018	Nil	Nil

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Planting saplings during the events and occasions(27-7-2017)
- Maintaining garden and campus cleaning as part of green campus initiatives through NSS volunteers and Part-V extension activities.
- Rain water harvesting (Facilities created and maintained by PWD)
- Eco club organises events for maintaining green campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: Campus Parent System The objective of Campus Parent System is to have a better Teacher-Student relationship by providing proper counseling to students. The objective is to enhance the academic performance and to minimize the student dropout ratio. This Mentor system aims to enhance the student teacher relationship. The mentors have a frequent contact with the students and help them in identifying and portraying their talents. This makes the students feel confident and continue the education. The class Mentor acts as a Campus Parent for the students and periodically interacts with the students.

2. Computer and Internet Literacy Program The objective of Computer Literacy Program is to make each and every student Computer Literate. Many of the students of this college are from rural background and lagging behind in Computer Literacy. Especially the arts students have less opportunity to study about Computer fundamentals at an additional cost. Making them Computer and internet Literate is the Context here. The Computer and Internet Literacy Program is run by Tamil Nadu Government Higher Education Department. This

course is optional, and the college administration has the option to offer the course. The course is conducted for six months by a separate team of faculty.

During the time of admission, all the first-year students except Computer Science students are motivated to enrol in this program. The program is conducted with a nominal fee. At the end of the academic year, an examination is conducted. A certificate is issued by the Collegiate education for the students who successfully complete the examination. The certificate is accepted for registration as an added course in the employment exchange.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.pacc.in/best-practices.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college is highly interested in the social upliftment by providing quality education to economically underprivileged students. Admissions are done through counseling in a fair and unbiased manner without any discrimination. Meritorious students are given equal opportunities to select their preferred course based on the eligibility. Admission is done on a separate day for the physically challenged and sports students. During tests and university examinations, such special students are given extra time and scribing facility is provided to the students who are visually impaired. Deserving students are facilitated in getting scholarships from the State and Central governments, NGOs and voluntary Private Trusts. Scholarship for the meritorious students is another added feature of the college. The college has a special focus on the women empowerment and education for women.

Provide the weblink of the institution

<https://www.pacc.in/institutional-distinctiveness.php>

8.Future Plans of Actions for Next Academic Year

- Take steps to introduce research programmes in departments wherever feasible.
- To conduct students oriented academic activities and field trips
- To organise alumni meet and parents-teachers meeting at regular intervals.
- Encourage research activities among the faculties.
- To the improve the documentation of all activities in the colleges.