



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		PERIYAR ARTS COLLEGE
Name of the head of the Institution		Dr.C.Jothi Venkateswaran
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04142213166
Mobile no.		9444221123
Registered Email		pacciqac@gmail.com
Alternate Email		principal@pacc.in
Address		Silver Beach Road, Devanampattinam
City/Town		Cuddalore
State/UT		Tamil Nadu
Pincode		607001
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	M. PAUL AROKADASS JERALD
Phone no/Alternate Phone no.	04142213166
Mobile no.	9894758455
Registered Email	pacciqac@gmail.com
Alternate Email	jerald@pacc.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.pacc.in/iqac/aqar/AQAR-2015-2016.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.pacc.in/handbook.php

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C++	68	2005	20-May-2005	20-May-2010
2	B	2.43	2015	03-Mar-2015	02-Mar-2020

6. Date of Establishment of IQAC	01-Sep-2009
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regular Meeting of the IQAC	08-Aug-2016 2	10

Feedbacks collected and analyzed	15-Mar-2017 2	250
Participation in AISHE	19-Apr-2017 1	3
Administrative and Academic Audit	21-Mar-2017 1	19
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Purchases, Periodical maintenance, stores and equipment, stationeries	State Government	2016 365	130000
Institution	Purchase of Library Books	State Government	2016 365	150000
Institution	Stores and Equipments	State Government	2016 365	200000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Computerisation of student details and issuing Transfer Certificates in printed form.
- Conduct remedial classes for students to improve the pass percentage in the forthcoming University examinations.
- Green initiatives in the college.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Digital initiatives in the college.	Transfer Certificates in printed form were issued to the students passing out in the academic year 20162017.
Conduct additional classes for academically weak students for improving pass percentage.	Remedial coaching was conducted by subject teachers in each department.
Green initiatives in the college	Eco Club and Extension activities were used to carry out green initiatives in the college
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Council	23-Mar-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

19-Apr-2017

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Periyar Arts College is affiliated to Thiruvalluvar University, Vellore. Prescription of syllabus and revision of syllabus is done at the University level. Faculty from Periyar Arts College act as Chairman and Member of Board of Studies at the University level and provide support in developing syllabus. The

college has a well planned mechanism for effective, documented curriculum delivery. A general time table for the entire college is prepared by a committee constituted by the principal, at the beginning of every academic year. Based on the general time table, department time table is prepared separately for each semester. A department meeting is convened at the end of each semester and subjects are allotted to staff members for the ensuing semester. Faculty members prepare lesson plans for the subjects handled by them. According to the guidelines provided by the affiliating university. Internal assessment tests are conducted and assignments are given to students. Internal assessment is done transparently and the marks are informed to the students to make them aware of their academic performance. The internal marks are entered in a register. Every year new subject books are purchased keeping in view the changing curriculum and subjects. The books are added to the library and issued to students for reference. For new subjects and topics, learning materials are prepared by staff and distributed to the students. Special classes to complete syllabus and remedial classes for weak students are conducted by staff members. Since the working days were affected due to flood, additional lecture hours were arranged from 5-1-2016 till the last working day of the college. Proper documentation of the Students Profile, Stock related registers are maintained and audited regularly. Separate registers for Syllabus, Internal marks and University results are maintained in the department.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Computer and Internet Literacy Programme	Nil	04/07/2016	180	Employability	Computer and Internet Skill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MPhil	Zoology	18/07/2016
PhD or DPhil	Zoology	18/07/2016
MPhil	Physics	18/07/2016
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Economics	16/06/2016
BA	English	16/06/2016
BA	History	16/06/2016
BA	Political Science	16/06/2016
BA	Tamil	16/06/2016
BCom	Commerce	16/06/2016
BSc	Botany	16/06/2016

BSc	Chemistry	16/06/2016
BSc	Computer Science	16/06/2016
BSc	Industrial Chemistry	16/06/2016
BSc	Mathematics	16/06/2016
BSc	Microbiology	16/06/2016
BSc	Physics	16/06/2016
BSc	Statistics	16/06/2016
BSc	Visual Communication	16/06/2016
BSc	Zoology	16/06/2016
MA	Economics	16/06/2016
MA	English	16/06/2016
MA	History	16/06/2016
MA	Public Administration	16/06/2016
MA	Tamil	16/06/2016
MCom	Commerce	16/06/2016
MSW	Social Work	16/06/2016
MSc	Botany	16/06/2016
MSc	Chemistry	16/06/2016
MSc	Computer Science	16/06/2016
MSc	Mathematics	16/06/2016
MSc	Physics	16/06/2016
MSc	Zoolgy	16/06/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	1143	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Soft Skills	04/07/2016	1202
Environmental Studies	04/07/2018	1202
Value Education	04/07/2016	1202
Human Rights	01/12/2016	330
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Computer Science	29
MSW	Social Work	58
MSW	Project Work	21
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Student feedbacks are collected from the students at the end of the academic year through printed questionnaires. Student feedbacks are analyzed with specific parameters such as punctuality of staff, percentage of syllabus covered through regular classes. Feedbacks are also collected for the quality of class notes and study materials provided to the students. The outcome of the feedbacks is consolidated through a common staff member irrespective of the department. The outcomes are discussed with students and staff. The staff members are advised to take corrective measures with regard to the students response provided in the feedback. This healthy discussion has improved the academic performance of the staff and has considerably increased the responsibilities of the students. Feedbacks from the teaching faculty are collected through questionnaires. The problems faced by the teaching faculty in the classrooms, department and institutions are discussed in the council meeting and sorted out in an amicable manner. Problems regarding the shortage of infrastructural facilities and resources are informed to college administration and solution is sought out. With regard to students who require attitudinal changes, counseling is provided by the tutor to the students. Parents Feedback and Alumni feedback are collected from the parents and alumni during the meet organized for them respectively. The results of the feedbacks are analyzed and published. For solving the shortage of infrastructural facilities, representation is made to the government as when the need arises.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	History	91	5649	91
BSc	Chemistry	56	5649	55
BSc	Mircobiology	60	5649	60
BA	Economics	180	5649	171
BA	English	88	5649	88
BSc	Computer Science	70	5649	70
BSc	Industrial Chemistry	34	5649	34
BCom	Commerce	124	5649	124
BSc	Botany	50	5649	50

BSc	Mathematics	90	5649	79
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	3395	632	47	3	104

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
154	97	12	1	0	8

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Students mentoring system is available in the College. Every class is assigned one tutor who acts as a mentor. The Mentors act as campus parent for the assigned class and provides adequate support to the students in all spheres. The mentors are in charge of facilitating the students get bus pass and scholarship. The mentors are involved in University exam fees collection, Online internal marks entry, attendance and they maintain the overall class discipline. The mentor motivates the students to develop reading and writing skills to achieve their short term goals. They train the wards to secure good marks in the university examinations by conducting additional classes. The mentors meet the students frequently and give counseling on punctuality, regularity, discipline, hard work and moral values. The mentors are advised to pay special attention towards the slow-learners and take extra care on their academic progress. The mentors also concentrate the bright students and give them some challenging tasks to score more marks in the examination. The parent and mentor meeting are conducted to brief the parents about the progress made by the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4059	154	1 : 26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
182	154	28	23	99

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

2017	Dr.C.Elumalai	Assistant Professor	Paavendhar Panichelvar Award
2016	S. Vishnudasan	Assistant Professor	"Pavendhar Panichelvar Award" a State Level Award honoured by All India Tamil Writers Association - (Reg. No 530/92), Chennai.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	English	I, III, V Semester /2016	03/12/2016	01/03/2017
BA	English	II, IV, VI Semester / 2017	16/05/2017	03/07/2017
BA	Economics	I, III, V Semester /2016	05/12/2016	01/03/2017
BA	Tamil	I, III, V Semester /2016	03/11/2016	01/03/2017
BCom	Commerce	I, III, V Semester /2016	05/12/2016	01/03/2017
BSc	Botany	I, III, V Semester /2016	03/12/2016	01/03/2017
BSc	Chemistry	I, III, V Semester /2016	03/12/2016	01/03/2017
BA	Economics	I, III, V Semester /2016	05/12/2016	01/03/2017
BSc	Computer Science	I, III, V Semester /2016	05/12/2016	01/03/2017
BSc	Computer Science	II, IV, VI Semester / 2017	03/07/2017	03/07/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

All the Undergraduate, Post Graduate and M.Phil courses have internal marks which is part of the final marks declared by the affiliating University. The affiliating University, Thiruvalluvar University has prescribed 25 marks for internal and 75 marks as external. The college strictly adheres to the norms framed by Thiruvalluvar University for internal assessment. The internal marks 25 are evaluated by the subject teacher based on the criteria provided by Thiruvalluvar University. The continuous internal evaluation for a semester is done based on 3 internal examinations, 2 assignments, attendance of the student. Post graduate students are additionally advised to take class seminars

with topics in the concerned subject. Performance in the seminars is considered as a component for continuous internal assessment. Students with regular participation in class activities are considered. Slow learners are given additional opportunities to improve their internal marks through retests and additional assignments.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the end of an academic year, a separate Committee is constituted for preparing academic calendar for the ensuing academic year. Usually, the Governing council decides on the committee or Department incharge for the preparation of Calendar. The academic calendar is prepared adhering to the recommendations of the affiliating University. The college academic calendar includes the vision, mission of the college, students' personal records, declaration by the parent or guardian to follow the internal rules and regulations of the college, a brief history of the courses offered, rules of admission, list of central and state government scholarships available, Functioning of various Committees/Cells, Rules of Attendance and Discipline, Library Regulations, Date of commencement of classes in each semester, Schedule of holiday details are also included in the academic calendar. The reopening date, last working day and holidays for the odd and even semester are specified. Dates for the PTA meeting, college day are also mentioned in the calendar. The day order for the semester is provided in the college calendar. Dates of the CIA examinations, model examinations are also mentioned in the calendar and adhered. Any change in the calendar that arises due to unavoidable circumstances are informed to the students and faculty through circulars.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.pacc.in/docs/po_cos.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
U03	BA	ECONOMICS	146	38	26
U07	BA	TAMIL	95	60	63.2
U17	BSc	CHEMISTRY	48	18	37.5
P01	MA	ECONOMICS	17	14	82.4
P09	MCom	COMMERCE	31	21	67.7

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	730	TamilNadu State Council for Higher Education	0.15	0.15
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
COMMERCE	4

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Statistics	1	Nill
International	Commerce	1	Nill
International	Computer Science	1	Nill
International	Economics	2	Nill
International	English	1	Nill
International	Maths	1	Nill
International	Physics	5	Nill
International	Social Work	2	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	1
Tamil	7

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Mikhail Bakhtin's Theory of Utterance	K. Pajanelou	Peyal - An Internationally Refereed Journal of Tamil Studies, Coimbatore, Vol.2, Issue.1, ISSN 2394-0948.	2016	Nil	Periyar Arts College, Cuddalore	Nil
Traditions of Women of Tholkapiyam: A Feminist Approach	S. Ilango	Peyal: An Internationally Refereed journal of Tamil Studies, Coimbatore. Vol.1. Issue. 2. p.83-107, ISSN 2394-0948.	2016	Nil	Periyar Arts College, Cuddalore	Nil
Neill Statue Satyagraha in Tamil Nadu A Historical Analysis	T. Sivakamasundari	International Journal of Social Science and Humanities ISSN No: 2348-6023	2017	Nil	Ph.D. Research Scholar, Department of History, Annamalai University, Annamalai Nagar	Nil
Career Aspirations among the Graduate	Dr. G. Kumar	Aarhat Multidisciplinary International	2016	Nil	Research Associatem Don Bosco Social	Nil

Students in Vellore District		Education Research Journal			Action and Research Centre (DBSARC), Sacred Heart College (Autonomous), Tirupattur - 635601 Vellore district	
Ultrasonic relaxation studies in some amino acids	G Ravichandran	Indian Journal of Pure Applied Physics	2016	Nil	Arignar Anna Government Arts College, Villupuram	Nil
Synthesis and studies on forward and reverse reactions of phenol-blocked polyisocyanates: an insight into blocked isocyanates	S. Kalaimani	RSC Advances	2016	10	University of Madras, Chennai	8
Catalysis of deblocking and cure reactions of easily cleavable phenol blocked polyisocyanate with poly(polytetrahydrofuran carbonate) diol	S. Kalaimani	European Polymer Journal	2017	4	University of Madras	3
Synthesis, spectral studies	P Jayanthi	World News of Natural Science	2017	1	Govt. Arts College, C Mutloor, C	Nil

and antimicrobial studies					hidambaram 1
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Synthesis, spectral studies and computation analysis	R Balachandar	Journal of Molecular Structure	2017	1	1	Annamalai University
Synthesis, spectral studies and antimicrobial studies	P Jayanthi	World News of Natural Science	2017	1	1	Govt. Arts College, C Mutloor, C hidambaram
Synthesis and studies on forward and reverse reactions of phenol-blocked polyisocyanates: an insight into blocked isocyanates	S. Kalaimani	RSC Advances	2016	10	3	University of Madras
Successful synthesis of blocked polyisocyanates using easily cleavable phenols as blocking agents and their deblocking and cure studies	S. Kalaimani	RSC Advances	2016	5	3	University of Madras

Catalysis of deblocking and cure reactions of easily cleavable phenol blocked polyisocyanate with poly(polytetrahydrofuran carbonate) diol	S. Kalaimani	European Polymer Journal	2017	3	3	University of Madras
Crystal structure of phenyl N-(3,5-dimethylphenyl)-carbamate	Sundararaj Kalaimani	Acta Crystallographica Section E: Crystallographic Communications	2017	1	3	University of Madras
Green Synthesis of Silver Nanoparticles Using Commiphora caudata Leaves Extract and the Study of Bactericidal Efficiency	K Anandalakshmi	Journal of Cluster Science	2016	6	12	Periyar Arts College, Cuddalore
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	57	4	0
Presented papers	3	21	9	1
Resource persons	0	2	0	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Rural Camp (22-08-2016 to 27-08-2016)	Department of Social Work with local people of Vilangalpattu Village in Cuddalore District	3	34
Famex Exercises (16-9-2016)	NSS and NDRF	2	75
Workshop on Digital Banking and other facilities (01-02-2017)	NSS, JCI and State Bank of India	2	125
Awariness program on Eye donation (9-9-2016)	NSS and Cuddalore District Eye donation	2	75
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen- cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
National Youth Day	NSS Unit-1 and NSS Unit 3 JCL SBI	Awareness on Digital Banking	2	200
Leadership trainin	Cuddalore District Nehru Yuvakendra	Leadership training and Community Development	1	10
Yoga Day	NSS Unit -1 and NSS Unit- 3	World Yoga Day 23.06.2016	2	200
Public Health Awareness	NSS Unit -1 and NSS Unit- 3	Dengue Fever Awareness Seminar 24.08.2016	2	200
Public Health Awareness	NSS Unit -1 and NSS Unit -3	Tobacco Awareness Seminar 04.03.2017	2	200
Public Health Awareness	NSS Unit -1 and NSS Unit-3	World TB Day Awareness Rally 24.03.2017	2	200

Election Awareness	NSS Unit -1 and NSS Unit- 3	Voters Pledge Awareness Seminar	2	200
Eye Donation Awareness	NSS Unit-1, NSS Unit- 3 and Lions Club, Cuddalore	Eye Donation Awareness	2	200
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3.3	3.29

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Partially	Nil	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	50777	8940000	858	170000	51635	9110000
Reference Books	5362	445153	138	30000	5500	475153

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	93	81	1	0	0	3	8	2	0
Added	1	0	0	0	0	0	1	0	0
Total	94	81	1	0	0	3	9	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
Nil	Nil	1.86	1.86

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Physical facilities like classrooms, laboratories, computers, etc are provided for the students in the college in the concerned departments. Proper maintenance of furniture, chalk board, and table chair is frequently done. Adequate number of computers with internet connections are also provided in the college. With the funds received from Government of TamilNadu, Maintenance and repair is carried over in the campus. Public Works department from the Government of TamilNadu is responsible carrying over the repair activities. A separate committee comprising the faculty members of the college is formed by the principal for monitoring the PWD activities. A separate library committee comprising of the faculty members of the college is formed by the principal for monitoring the functioning of the library. Similarly a separate sports committee comprising of faculty members of college is formed. The sports committee works in co-ordination with the Physical Director for the effective functioning of the physical education department.

https://www.pacc.in/docs/procedures_and_policies.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	BC/MBC/SC/ST/SCA Scholarship from Government of TamilNadu	1944	10508789
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching (Department of Tamil)	24/02/2017	23	Faculty of Tamil Department
Remedial Coaching (Department of English)	03/10/2016	235	Department Of English
Remedial Coaching (Department of Mathematics)	13/02/2017	22	Faculty from Department of Mathematics
Mentoring (Department of Microbiology)	01/08/2017	167	Faculty from Department of Microbiology

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	15	B.A Tamil	Tamil	Periyar Arts College, Cuddalore	M.A Tamil
2017	4	M.A Tamil	Tamil	Periyar Arts College, Cuddalore	M.Phil Tamil
2017	2	M.A	English	Annamalai University	M.Phil English
2017	14	B.A	History	Periyar Arts College, Cuddalore.	M.A History
2017	2	M.A	History	Annamalai University	PhD
2017	1	M.A	Economics	C.K. College of Education, Cuddalore	B.Ed
2017	1	B.Sc	Mathematics	Srinivasa College of	M.B.A

				Arts and Science, Perambalur	
2017	4	B.Sc	Microbiology	Thiruvalluvar Arts and Science College, Kurinjipadi	M.Sc Applied Microbiology
2017	1	M.Sc	Zoology	Annamalai University, Chidambaram	Ph.D
2017	12	B.Com	Commerce	Periyar Arts College, Cuddalore	M.Com
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	2
Civil Services	4
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Pongal Celebration	Department Level	1800
Saraswathi Pooja	Department Level	1800
Sports for teachers on 03-09-2015	College level	85
College Annual Day and Sports day 04-04-2017	College level	2100
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student's representation and participation is encouraged in the activities of the college. Student representatives are nominated the committees formed for the functioning of the college. Student representatives are selected for each class separately. These student representatives play a vital role in representing the necessary facilities for the college. Students are also

appointed as members of IQAC, library committees and Sports committees and Cultural activities. While organizing special events like seminars and conferences students are allowed to act as organizers and participants.. Students represent in many extension activities like campaigns and awareness camps In the Internal Quality Assurance Cell one student is nominated as member for assuring the internal Quality.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of Periyar Arts College was started in April 2008. The college has a registered alumni association and is functioning under the patronage of the Principal of the college. Faculty members presently working in the college are engaged in co-coordinating the alumni activities of the college. Faculty members and alumni students of the college are members of the association. Alumni Association plays a vital role in the development of the College. The alumni of the college get associated with the college by providing funds and knowledge transfer to the present students. Many alumni attend the alumni meeting organized in Periyar Arts College regularly. The College website displays the list of alumni and alumni entrepreneurs. The cleanliness in the College is maintained by the house keeping staff with fund support from Alumni. The alumni association generates its own funds and the funds are audited regularly. The temporary guest faculties are employed from the alumni fund to overcome the shortage in the teaching faculty.

5.4.2 – No. of enrolled Alumni:

1661

5.4.3 – Alumni contribution during the year (in Rupees) :

187039

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college is keen on decentralising the activities and involving participative management among all the stake holders of the college. At the beginning of Academic Year, a council comprising the Heads of faculties is formed. Council meeting is held frequently, based on the necessity to discuss and finalise the policies of the college. With the consent of the council members, decisions are arrived and implemented. Various committees are formed with staff members from different departments. Equal representation is given to all the departments for participating in the academic progress. For college functions, each department is assigned with a particular work so as to enable collective participation. Delegation of power is done by assigning senior staff members to co-ordinate with TamilNadu Government's Public Works Department, organising awareness camps/rallies which are co-ordinated with District Collector office. One member of SC/ST is nominated in the committees wherever possible to ensure equality. Women faculties are involved in all committees to ensure participative management. At the department level, each staff called as campus parent is assigned to a class. The campus parent looks into the student's progress of the students in all academic aspects. Any improvements

required are informed to the head of the department. The campus parents are involved in implementing student's beneficiary schemes such as bus pass, scholarship and payment of university exam fees.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college is an affiliated type college and adopts the curriculum designed by Thiruvalluvar University, Vellore. Since senior faculty members of the college serve as Chairman for the Board of studies, and faculty members are also the members of syllabus committee, there is an option for the faculty of the college to participate in curriculum design, provide suggestions and make changes in the syllabus.
Teaching and Learning	The College is located in backward district of TamilNadu. Student input to this college is from social and economical background areas. The backwardness in social economic status influences the student learning process negatively. The college bridges the gap between student and teacher, speak to them about the socio, economic and psychological issues. This results in the intimacy of students and teacher relationship which help to teach the subjects effectively. Personality enrichment sessions are organised in addition to University's curriculum. Remedial classes are arranged to improve the academic performance. High achievers are motivated by providing mini project, seminars and quiz competitions.
Examination and Evaluation	Periyar Arts College has regularised system of evaluation. The college conducts two cycles of CIA tests and a model examination in each semester. The model examination is for 75 marks. The best of the three test marks is considered as the CIA marks for each subject. Periodical assignments, seminars, subject question and answer sessions are conducted to assess the students' performance for 5 marks in the CIA for each subject. Students should possess 75 per cent of attendance to appear for the university

	examination.
Research and Development	A separate research and development cell exists in the college to enhance the Research and Development activities in the College. The faculties are given enough motivation to publish research articles in UGC approved peer reviewed and refereed journals. The members of the staff are doing their best in the field of research. Department of Tamil and Department of Commerce department are recognised by Thiruvalluvar University as research departments.
Library, ICT and Physical Infrastructure / Instrumentation	The college library is partially automated. The college library has digitalized library. The library has 5 computers for accessing e-content. The library has adequate number of books and journals. New books are added to the library every year according to the changing syllabus. University examination question papers of the previous years are collected and compiled by the librarian for future use of the staff and students. The library has institutional membership with Thiruvalluvar University library.
Human Resource Management	The college is keen on participative management among all the stake holders of the college. A council comprising the Heads of faculties is formed to discuss and finalise the policies of the college. Various committees are formed with staff members from different departments. Delegation of power is done by assigning senior staff members to co-ordinate with Public Works Department, organising awareness camps. Every staff member is allocated with one or more responsibilities apart from teaching. Both Administrative staff and teaching staff are involved in implementing the Government schemes for the benefits of the students.
Admission of Students	The college admits students based on the norms prescribed by the government and Thiruvalluvar University. Communal reservations and concession are strictly adhered. If enough applicants are not available in a particular category, it is filled by conversion of the next category and it is ensured that no seats are unfilled in any category. For Under Graduate courses Students are admitted through Common Counselling. For Post Graduate

admissions admission process a separate counselling is made adhering to the Government reservation policy and University Guidelines. For Research Programmes admissions are carried out based on the availability of Research Supervisor.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	The student Admission is done through the College using modules of admission. The admission process is a centralized where the student applies with only one application for all the courses with choices mentioned. Separate tools are used for preparing rank list and ensure that counselling is done effectively. The student is admitted to a course based on the marks obtained and his choice. Nominal Roll is prepared based on the admission made using counselling.
Examination	All the internal examinations are carried out in the College at Department level. The marks and attendance are entered through the portal provided by the University. Since the college is affiliating type University, the University takes care of the examination and evaluation system. Software tools are used for calculating internal marks.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course (Tamil)	1	26/12/2017	30/12/2017	5
Refresher Course (Mathematics)	1	07/09/2016	27/09/2016	21
Refresher Course(English)	3	01/12/2017	21/12/2017	21
Refresher Course (History)	4	01/06/2017	21/06/2017	21
Refresher Course(Zoology)	3	01/12/2016	21/12/2016	21
Refresher Course(Physics)	1	02/11/2016	22/11/2016	21
Orientation Programme	1	02/11/2016	29/11/2016	28
Orientation Programme	2	27/02/2017	25/03/2017	28
Teacher Fellowship under Faculty Development Programme	1	26/11/2014	24/11/2016	729
Short Term Course	1	12/12/2017	17/12/2017	5
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
23	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff members are encouraged to enrol in the Medical Insurance(NHIS) provided by TamilNadu Government, Sports for are organised exclusively for teachers at the end of academic year and prizes are awarded to teachers during the sports day.	Staff members are encouraged to enrol in the Medical Insurance(NHIS) provided by TamilNadu Government, Sports for are organised exclusively for teachers at the end of academic year and prizes are awarded to teachers during the sports day. Co-	Mentors are involved in assisting the students to get free Bus Pass provided by Government of Tamil Nadu. Students of the college are provided with facilities to apply for various Government Scholarships. Students pursuing their studies through Tamil Medium are

<p>Teacher's day is celebrated in the college. Teachers are felicitated and Meritorious teachers who have excelled in research and academic activities are honoured during the teacher's day function.</p> <p>Co-Operative Credit society is functioning in the college. Staff members willing to join the society are encouraged to join and credit facilities are provided to the teaching and non teaching staff members.</p>	<p>Operative Credit society is functioning in the college. Staff members willing to join the society are encouraged to join and credit facilities are provided to the teaching and non teaching staff members.</p>	<p>facilitated to get Tamil Medium Fund. Canteen is functioning in the college premises to provided refreshments to the students and teachers. A separate Student's Co-Operative Store is functioning in the college premises to serve to the educational needs of the college students.</p>
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Financial Audit : Financial audit is done by the Government of Tamil Nadu. Auditor from the Local fund Audit team appointed by Government of Tamil Nadu, visits the College Office, Library, and Department and audit the purchase bill, Pay fixation of the staff members, Salary bills of the teaching/Nonteaching and scholarship funds are also audited. **External Financial Audit:** Tamil Nadu Government conducts regular audits through three agencies

1. **RJD Audit :** RJD Audit is convened by the Regional Joint Director of Collegiate Educations. The Auditing is done by a committee consisting of 1 superintendent and 2 assistants from the RJD Office. The Audit committee audits the Stock Register, Salary of staff members, Cash, Scholarship, Receipt books, Establishment particulars and Service Book entries.
2. **Accountant General Audit:** The AG audit conducts audits on UGC fund, Cash receipts, PDI and PDII, Establishment Particulars, Library, Student Scholarships, Service Records of the staff members. All registers pertaining to furniture, stock, keys, treasury reconciliation and audit objections are audited by the AG Audit committee.
3. **DCE Audit :** The queries raised from the AG Audit is clarified in the Joint sitting that is convened by the Directorate of Collegiate Education, Chennai. In DCE audit all records pertaining to all cash records, Service Register, Scholarship and Library are audited.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal
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	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	College Level
Administrative	Yes	Local Fund Audit, RJD	Yes	College Level

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- The PTA council meets every month based on necessity.
- Rs.160/-(One hundred and sixty only) is collected as membership amount from the 1st year students during admission.
- Since there are shortage in the teaching staff members, menial staff, lab assistants, office assistants, a considerable number of them are appointed based on the necessity and by the recommendation of the PTA council.
- o Amount spent for Lab Assistants, Office assistants and menials Rs.1,55,900/-
- The parents are asked to meet the respective staff members in each department, once the results are declared by the University.

6.5.3 – Development programmes for support staff (at least three)

Incometax and Pension calculation programmes for support staff. Encouraged to attend training programme organised by Government Of Tamil Nadu

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Starting new courses. and research programmes. Green Campus initiatives. Eco Friendly campus

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women's Day program	08/03/2017	08/03/2017	340	0
Importance of Mother's Feeding to the infant	08/08/2016	08/08/2016	270	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Green Campus initiatives through extension activities, Campus Cleaning through NSS units, Initiative for making the campus plastic free.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	15
Provision for lift	No	0
Ramp/Rails	Yes	15
Rest Rooms	Yes	0
Scribes for examination	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	Nil	Every year a Prospectus is issued to all the applicants who seek admission. All the students are informed about the admission process in the prospectus. The Code of conduct to be followed in the college and the details about the various committees in the college are prescribed in the prospectus.
Academic Calendar	Nil	An academic calendar is issued to all the students of the college. The calendar gives an overview of the code of conduct to be followed by the stakeholders. Students are kept informed about the authorities to be approached in case of necessity. The scholarship details and

various clubs available in the college such as NSS, Sports, Anti Ragging Committee and Disciplinary committee are listed in the calendar. Attendance percentage required for appearing in university examinations is included in the academic calendar. Proper committees are formed with the approval of college council to ensure that the code of conduct is followed.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day Celebration	15/08/2016	Nil	175
Mass singing of National Anthem	23/08/2016	Nil	300
Republic Day	26/01/2017	Nil	150
Voters Awareness Programme	25/01/2017	Nil	300
Dr. APJ Abdul Kalam Birthda	15/10/2016	Nil	250

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Planting saplings during the events and occasions
- Maintaining garden and campus cleaning as part of green campus initiatives (23-2-2017, 28-2-2017)
- Planting palm seeds around the campus
- Rain water harvesting (Facilities created and maintained by PWD)
- Eco club organises events for maintaining green campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: Campus Parent System Objective: The objective of Campus Parent System is to have a better Teacher-Student relationship by providing proper counseling to students. The objective is to enhance the academic performance and to minimize the student dropout ratio. Context: Students admitted in this college are from poor and rural backgrounds. Sometimes due to family problems, the students may stop their education in the middle. Periyar Arts College has identified this issue and has been following the Campus Parent System. This Mentor system aims to come closer to the students beyond a teacher can go. The mentors have a frequent contact with the students and help them in identifying and portraying their talents. This makes the students feel confident and continue the education. Practice: This system has been practiced in the institution from the beginning of 2000s. The class Mentor acts as a Campus Parent for the students and periodically interacts with the students. The mentors play the role of continuously monitoring the student's academic performance, attendance, dress code etc and inform the

corrections needed. apart from being a teacher, the mentor acts as a parent on the campus. Evidence of Success: This form of Mentoring and counseling together put into a Campus Parent System has proved to be successful. There has been a considerable attitudinal change among the students and improvement in the academic performance. The student dropout ratio is considerably reduced.

Problems Encountered and Resources Required: Though the students with shortcomings are identified, making them communicate their problems is difficult. In some situations academic activity has to be compromised for this.

Even though a teacher is successful as a mentor, a qualified and trained counselors can be highly successful in specific situations. 2. Title of the Practice: Computer and Internet Literacy Program Objective: The objective of Computer Literacy Program is to make each and every student Computer Literate.

Context: Many of the students of this college are from rural background and lagging behind in Computer Literacy. Especially the arts students have less opportunity to study about Computer fundamentals at an additional cost. Making them Computer and internet Literate is the Context here. Practice: The Computer and Internet Literacy Program is run by Tamil Nadu Government Higher Education Department. This course is optional, and the college administration has the option to offer the course. This course is being extended to the arts and science students who are not studying Computer Science in their curriculum. For the shift 1 students, this course is offered in the evening, For Shift 2 students the course is offered in the morning. The course is conducted for six months by a separate team of faculty. During the time of admission, all the first-year students except Computer Science students are motivated to enroll in this program. The program is conducted with a nominal fee. At the end of the academic year, an examination is conducted. A certificate is issued by the

Collegiate education for the students who successfully complete the examination. The certificate is accepted for registration as an added course in the employment exchange. Evidence of Success: Almost all the enrolled students take up the examination and earn a certificate in CLP. The certificate helps them to become a job aspirant with their basic degree. This helps them handle the computers in their higher education and even makes them employable.

Problems Encountered and Resources Required: The implementation of this program needs a separate Computer lab with enough Computers, which could not be obtained immediately. Sufficient staff members need to be appointed in this course. The resources required include a well equipped Computer Lab, additional teachers and study materials. Outcome: On Successful Completion of the course certificates will be issued. The students become computer literate and gain a significant knowledge in computers. This helps them gain confidence and get better job placement.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.pacc.in/best-practices.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college is highly interested in the social upliftment by providing quality education to economically underprivileged students. Admissions are done through counselling in a fair and unbiased manner without any discrimination.

Meritorious students are given equal opportunities to select their preferred course base on the eligibility. Admission is done on a separate day for the physically challenged and sports students. During tests and university examinations, such special students are given extra time and scribing facility is provided to the students who are visually impaired. Deserving students are facilitated in getting scholarships from the State and Central governments,

NGOs and voluntary Private Trusts. Scholarship for the meritorious students is another added feature of the college. The college has a special eye on the women empowerment and education for women.

Provide the weblink of the institution

<https://www.pacc.in/institutional-distinctiveness.php>

8.Future Plans of Actions for Next Academic Year

- Take steps to introduce new research programmes and Under graduate courses in Public administration.
- To have more students oriented academic activities in the forthcoming academic years.
- To organise parents, teachers, students meeting at regular intervals.
- Encourage research activities among the faculties.